

# High Street Baptist Church - Tring

Growing in the message and challenge of God



## Job Description

**Job Title:** Children and Youth Worker

**Reporting to:** The Senior Minister(s)

**Salary:** £28,000-£30,000 pa according to experience

**Pension** scheme available

**Hours:** 37.5 a week including Sundays and some evenings. The role requires flexible working and hours will be agreed with the Line Manager.

**Annual leave:** 25 days plus Bank holidays

**Location:** High Street Baptist Church / Home working may be possible for some of the hours – to be agreed

There is a genuine occupational requirement that the post holder is a Christian as permitted under the Equality Act 2010.

High Street Baptist Church is committed to safeguarding children, young people and adults at risk. We will require that all necessary safeguarding checks including an enhanced DBS check are completed before the successful applicant starts in the role.

This is a permanent position subject to successful completion of a 6-month probation period.

## Introduction to High Street Baptist Church

High Street Baptist Church has a prominent position on Tring High Street and is an active part of the community. Although a place of worship on Sunday mornings, we strongly believe that 'church' is not just for Sunday. We are concerned about making the Christian faith understandable and relevant to all.

The long-term vision at High Street Baptist Church is for GROWTH: **Growth, Relationship, Outreach, Worship, Transformation, Hope**. Our objective is to grow both spiritually and numerically as we take the reality of faith with us in our whole-life discipleship, exploring new ways of being church – at home, at work and leisure, through witness, mission and social action. We are a Arocha Gold Eco Church, and also prioritise accessibility and disability awareness in all the activities that we do.

On Sundays we currently have 20-25 children and young people aged 0-16 who regularly attend our Junior Church, (a number of these have additional needs). We also run an established Youth Group which meets on a Monday evening, as well as thriving midweek

toddler and baby groups. We have links with local schools and are involved with a number of community events across the year.

More information on the church can be found on our website:

<https://tringbaptistchurch.co.uk>.

We are members of the Baptist Union of Great Britain (BU) and are committed to their declaration of principles. These can be found on the BU website:

<https://www.baptist.org.uk>.

The role forms part of our staff team consisting of the Senior Ministers, Assistant Minister, Church Secretary and Administrator.

### **Purpose of Role**

To work with the Leadership Team and church membership to develop and implement a vision for children and youth work building upon the foundations already established.

To be responsible to the leadership for the general oversight, operation and development of a thriving church ministry to children and young people, both within and outside of the church.

To teach, lead, nurture and encourage children and young people in their Christian faith and whole life discipleship.

To inspire and build a strong team of volunteers and to encourage the use of their gifts and talents as role models for our children and young people.

### **Key Responsibilities**

- Plan and lead our children's and youth work. Be an active participant in the delivery of the existing programme and pioneer new work to reach children and young people within the local community and share the Gospel with them;
- Develop good relationships with local schools and youth organisations looking for opportunities to serve in partnership with them and extend the Kingdom of God;
- Liaise and collaborate with workers at other local churches to cultivate good working relationships, share resources and build a stronger Christian youth community in Tring;
- Ensure that appropriate and relevant activities are in place for children and young people both midweek and on Sundays, and the team have good resources to facilitate this;
- Contribute to the planning and delivery of occasional All Age Services;
- Encourage and support our children and young people to use their gifts within the church and engage in all-age activity as part of the church family;

- Communicate with the wider church about the children and young people's work, to envision and inspire multi-generational integration;
- Organise and take children and young people to regional events and residential where opportunity allows;
- Support, develop, train, encourage and grow the team of Leaders and helpers working with children and young people;
- Maintain good communication with the Children and Youth Teams, leading team meetings, delegating responsibilities where appropriate and supporting with the preparation of resources for sessions;
- Share responsibility for the pastoral care of our children and young people and of the volunteer teams supporting this work;
- Foster positive relationships with the parents/carers of the children and youth involved in our activities;
- Welcome new families when they join the church and encourage their integration into the wider fellowship;
- Oversee the resourcing, provision and purchase of equipment and materials for this ministry area;
- Manage all the administration tasks associated with Children and youth work;
- Ensure that safeguarding policies and procedures are followed. As well as Special Educational Needs adjustments considered as needed;
- Attend regular supervision times, staff meetings, prayer times and other meetings as required;
- Maintain a healthy personal spiritual life including regular worship rest and biblical study to grow as a disciple and fuel the demands of ministry.

## Person Specification

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Relevant training or equivalent experience with children and young people</li> <li>• Enhanced DBS Disclosure</li> </ul>	<ul style="list-style-type: none"> <li>• Bible college/theological training/JNC youth work qualification or similar</li> <li>• Food Hygiene</li> <li>• First Aid</li> <li>• Driving Licence</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Current active member of a Christian church</li> <li>• Experience of working with children and young people</li> <li>• Experience of safeguarding procedures and practices</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working with young people in other environments e.g. school</li> <li>• Experience of leading a team</li> <li>• Experience of managing volunteers</li> <li>• Experience of Office 365 /managing social media accounts</li> </ul>
<b>SKILLS</b>	<ul style="list-style-type: none"> <li>• Able to bring a sense of vision, innovation and creativity to this ministry area</li> <li>• An excellent team leader who can delegate</li> <li>• Ability to motivate and engage others to assist in the ministry</li> <li>• Good communication skills with the ability to relate to and command respect of all ages and people from a range of disciplines and be a good listener</li> <li>• Well organised with strong administration skills and the ability to handle a wide variety of demands and prioritise</li> <li>• Competent with the use of digital technology platforms and modern technology in general</li> </ul>	
<b>CHARACTER</b>	<ul style="list-style-type: none"> <li>• A spirit filled follower of Jesus, displaying a strong personal relationship with God</li> <li>• A strong desire to share biblical truth and the Good News with children and young people both inside and outside the church</li> <li>• A passion to see all children and young people growing in their faith journey and achieving their full potential</li> </ul>	

	<ul style="list-style-type: none"> <li>• Understanding of and sympathy with the ethos of the church</li> <li>• Approachable</li> <li>• Creative</li> <li>• Self-motivated, able to use their initiative and work independently</li> <li>• Willingness to continue to learn and be accountable</li> </ul>	
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[www.tringbaptistchurch.co.uk](http://www.tringbaptistchurch.co.uk)

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